

From
Department of computer science
Dr.V.SKrishna Govt. Degree College (A),
Visakhapatnam-13.

To
The Principal,
Dr. V.S Krishna Govt. Degree College (A),
Visakhapatnam-13.

Sir,

**Sub: Department of Computer science – Works assigned - Ceiling and Paintings to
Department and Computer Lab – Completed – Request for payment – Regarding**

We the faculty from Department of Computer science, were assigned Departmental repairs, patch works and painting to walls and ceiling to Department and Computer Lab. With the permission of the principal, above works are completed by engaging B.Satya Raju and his co workers in stipulated time i.e. from 20.05.2024 to 03.07.2024. Hence we request you to arrange payment for the amount for completion of above works.

Thanking you sir.

Yours faithfully

Dr.G.Rajukumar
Head of the Department

Details of work completed:

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02.	డిపార్ట్మెంట్ గది మరియు కామర్స్ కంప్యూటర్ ల్యాబ్ సీలింగ్ పాచ్వర్క్	20,600-00
03.	డిపార్ట్మెంట్ గది లో ప్లంబింగ్ వర్క్	5,700-00
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Staff Members:

1. Dr.G.Srinivasa Rao
2. Dr.G.Arun Kumar
3. Dr.D.Muralidhar
- 4.Sri.M.Srinivasu
5. Sri. G.V.S.V.S.PrasadBabu
6. Sri.D.Ramesh

From Department of Commerce Dr.V.SKrishna Govt. Degree College(A), Visakhapatnam-13.	To The Principal, Dr. V.S Krishna Govt. Degree College (A), Visakhapatnam-13.
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Sir,

Sub: Submission of requisition for payment of Commerce Department and Commerce Department computer Lab - Electrical works - AC Repair – LAN Wiring Expense – Reg

The commerce department's faculty members were given responsibility with departmental electrical repairs, new fan installation, switch board maintenance, and LAN wiring for the commerce department and computer lab. The aforementioned tasks are carried out by M. Sanyasa Rao and his colleagues with the principal's approval within the allotted time frame, which is from May 20, 2024 to July 4, 2024. Thus, we kindly request that you process the payment for the completion of the abovementioned works.

Thanking you sir.

Yours faithfully

Dr.G.Rajukumar
Head of the Department

Details of work completed:

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Staff Members:

1. Dr.G.Srinivasa Rao
2. Dr.G.Arun Kumar

3. Dr.D.Muralidhar
4. Sri.M.Srinivasu
5. Sri. G.V.S.V.S.Prasad Babu
6. Sri.D.Ramesh



Dr. V.S. KRISHNA GOVT. DEGREE COLLEGE

(AUTONOMOUS)

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Date:18.05.2024

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To
The Principal,
Dr. V.S Krishna Govt. Degree College (A),
Visakhapatnam-13.

Sir,

Sub: Department of Commerce – Works assigned - Ceiling and fitting new Computer Tables to Department and Commerce Computer Lab – Completed – Request for payment – Regarding

We the faculty from Department of Commerce, were assigned Departmental repairs, **Ceiling and fitting new Computer Tables** to Department and Commerce Computer Lab. With the permission of the principal, above works are completed by engaging M.Mohan and his co-workers in stipulated time i.e. from 20.05.2024 to 03.07.2024. Hence we request you to arrange payment for the amount for completion of above works.

Thanking you sir.

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Date: 20.05.2024

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